



Core Grant Application - 2018
Two deadlines: May 15 & June 15

Introduction: The Seybert Foundation's Core Grants are for \$20,000 in General Operating Support, distributed over a two-year period. The grant awards are divided into two annual payments of \$10,000 each. Eligible applicants must be nonprofit organizations who provide direct services to youth in the City of Philadelphia, and whose annual operating budgets do not exceed \$1.5 million. Approximate word counts are listed next to all questions requiring longer answers. These are not strict word limits but we appreciate your using them as a guide and striving to be as concise as possible. See final page for keys to our decision-making process.

ORGANIZATIONAL INFORMATION

1. Name of Organization and legal name if different:

- a. Is your organization under the fiscal sponsorship of a larger organization?
- b. If yes, please list that sponsoring organization's legal name:

2. Mission statement:

3. Number of youth your organization is serving directly through all programs in its current fiscal year:

4. What percentage of your overall service population is youth (up to 24 years old)? %

5. What percentage of those youth are in the city/county of Philadelphia? %

- a. For answers #3-5, do you expect these numbers to change in the next 2 years, and if so, why?

6. Annual operating budget for current fiscal year: \$

7. Number of staff/personnel: Full-time staff Part-time staff Volunteers

8. Does your Board have term limits?

9. Are all Board members expected to make an annual financial contribution?

10. Does your organization charge fees for participation in any of its programs/services?

If yes, what accommodations are made for those unable to pay the full fee?

POPULATION SERVED

11. What ages are the youth you serve?

12. What neighborhoods are they from? Please also include zip codes, if possible. Do you expect this answer to change over the next 2 years, and if so, why? 250 words

13. If your population is school-aged, what school(s) do they attend? Do you expect this answer to change over the next 2 years, and if so, why? 250 words

14. What is the racial and ethnic makeup of your target population? Statistics welcome.

15. What challenges are facing the youth that you serve? Please describe, and include statistics wherever possible. Poverty statistics are helpful, and additional challenges may include: hunger; housing insecurity; foster care system; addiction; mental health/trauma; physical health; violence and/or abuse; Criminal Justice/Juvenile Justice; Immigration status; Educational access; Access to employment opportunities; Literacy (reading and/or financial); Other. 250 words

16. What positive assets, either in the community and/or within the youth personally, does your organization work to cultivate? (e.g, family relationships, cultural ties, personal resilience, etc.) 250 words

APPROACH

17. What are the primary systemic problems your organization seeks to address? 250 words

18. What makes your organization unique in tackling these problems? Specifically, please address three topics: Your Exceptional Leadership (18a), Your Meaningful Activities (18b), and Your Proven Results (18c). Please respond in detail according to the prompts below.

18a. Your Exceptional Leadership- Who are your 3 primary leaders, and what qualities and/or qualifications make them effective? Please include name, title, and some brief biographical information relevant to their work. This is for General Operating support so please include executive leadership, but at least one of your three listed should be someone connected to youth programming as well. We understand that sometimes this might be the same person. The suggestion of "3" is only a guide- please adapt to your circumstances but keep to leaders. 500 words

18b. Your Meaningful Activities- What are your major programs for youth, and how do they work? Include description, frequency and duration. 500 words

18c. Your Proven Results- What evidence do you have that your activities are making a difference, and what tools do you use to evaluate them? 500 words

19. What networks and/or partnerships currently add value to your work? Do you plan to add to, or change, those networks/partnerships over the next 2 years, and if so, why? 250 words

20. What factors affect your ability to achieve organizational goals? (e.g. personnel, expertise, space, training, partnerships, shifting governmental priorities, fundraising support, etc.) How would receiving grant funding affect those factors? What else would help? 250 words

21. Brief Story. Please provide a brief story describing the experience of a participant/client that illustrates your organization's impact or theory of change. Please use first name only, or a fictitious name if necessary, to preserve confidentiality. 250 words

CONTACT INFORMATION

Organization's Mailing Address:

Website:

Twitter handle, if applicable:

Executive Director/CEO name, phone and email address:

Contact Person for this grant, with title, phone and email address (if different from ED/CEO):

Year Organization Founded:

EIN:

CHECKLIST BEFORE SUBMITTING

Before submitting this application as a PDF, please attach these additional three documents in PDF form, and check each box to confirm:

Organization's Annual Operating Budget for Current Fiscal Year

(Name the PDF YourOrgName- Budget)

List of Board of Directors with professional affiliations and/or relevant personal experience, and terms (Name the PDF YourOrgName- Board)

Most recent Audited Financials or Form 990

(Name the PDF YourOrgName- Financials)

REPORTING NOTE: If you received a Seybert grant in 2017, please complete the Grant Report Form on the website and submit it according to the posted instructions/deadlines.

FYI- Keys to Seybert's Decision-Making Process:

1. Manager pre-screens applications to ensure basic eligibility requirements are met (nonprofit status, budget size, population served, etc.).
2. Seybert board is divided into review groups and each group is tasked with assessing a specific number of applications based on the following criteria: Leadership, Quality of Activities, Effective Tracking, Unmet Need, Networks/Partnerships, Organizational Capacity. If a site visit report or other interaction is on record, that information is weighed.
3. The board meets in order for all review groups to share their assessments, make recommendations, and debate each grant application until a funding decision is made by majority vote. Annual grantmaking budget guides the amount of awards.
4. Manager communicates grant decisions to applicants. For grants submitted by May 15th, 2018, decisions will be communicated by June 30th, 2018. For grants submitted by June 15th, 2018, decisions will be communicated by July 31st, 2018.

Thank you for applying to the Seybert Foundation. Visit us at www.seybertfoundation.org